

MINUTES OF MEETING OF THE BOARD OF PUBLIC WORKS, DECEMBER 12, 1958

The Board of Public Works met in the office of the Governor, Mathieson Building, Baltimore, Maryland, on Monday, December 12, 1958

There were present

Theodore R. McKeldin, Governor
J. Millard Tawes, Comptroller
Hooper S. Miles, Treasurer

Also attending were:

Mr. James G. Rennie, Director, Department of Budget and Procurement
Mr. James J. O'Donnell, Director, Department of Public Improvements
Mr. Russell McCain
Mrs. Margaret H. Bartlett, Administrative Assistant to Mr. Joseph O'C. McCusker, former Secretary to the Board.

MINUTES:

The Board approved the minutes of the meeting of the Board of Public Works which was held on October 28, 1958, copies of which had previously been forwarded to the members of the Board.

RESOLUTION:

Upon motion made by Mr. Tawes and seconded by Mr. Miles, the following resolution was adopted:

In each governmental organization, there are those who tower above the many in their dedication to the public service and their concern for the interests of the people.

Joseph O'Connell McCusker was such a man.

The atmosphere of kindness and understanding in which he was reared prepared him for devotion to the general well-being of his fellow citizens. His scholastic and collegiate pursuits continued his preparation.

His early assignments in fiscal offices of the State revealed the promise of his wisdom and demonstrated the high sense of his integrity and dedication.

His ability and alertness earned his advancements to the high offices of Chief Deputy to the Comptroller of the Treasury and as Secretary to the Board of Public Works of the State of Maryland.

Through the years of his service Governors and Comptrollers of Maryland, and other high officials of the State, were proud to call him their friend and were appreciative of his sound and capable advice in State affairs.

The press and the public admired him for his ready knowledge and his constant recognition of the right of the citizens to be informed at all times on the business of the State.

His untimely death on November 18, 1958, left a sad void in the higher ranks of loyal State employees--and particularly in the important operations and activities of the Board of Public Works, and of the State Comptroller's Office.

It is with sorrow and a deep sense of loss that the Board of Public Works of the State of Maryland hereby takes sad cognizance of the passing from these earthly activities of the Hon. Joseph O'C. McCusker and extends its deepest sympathies by resolution to his family and host of grieving friends.

Be it further resolved that this document become a permanent part of the Board's records, and that a copy be sent to Mrs. Joseph O'C. McCusker, beloved wife of a true and faithful servant of the people of Maryland.

CONSTRUCTION:

The Board was advised by Mr. O'Donnell and Mr. Rennie that in all of the items submitted and recommended to the Board where payment is to be made from the proceeds of the following bond issues:

(Cont'd.)

General Construction Loan of 1953
 General Construction Loan of 1954
 General Construction Loan of 1955

General Construction Loan of 1956
 General Construction Loan of 1957
 General Construction Loan of 1958

that full regard was had to the provisions of Section 7 of each of the following laws pertaining to the above construction loans;

Chapter 780 of the Acts of 1953, and as amended in 1954
 Chapter 45 of the Acts of 1954
 Chapter 266 of the Acts of 1955, and as amended in 1956, 1957 and 1958
 Chapter 98 of the Acts of 1956, and as amended in 1957 and 1958
 Chapter 532 of the Acts of 1957, and as amended in 1958, and
 Chapter 66 of the Acts of 1958,

said Section 7 reading as follows:

"And Be It Further Enacted, That no department, board, commission, agency of institution specified or named in this Act shall begin any work with funds secured pursuant to the provisions of this Act unless satisfactory assurances are made to the Board of Public Works that the work described in the individual items of this Act can be completed with the funds specified for each such item respectively."

BOARD OF PUBLIC WORKS:

The Board approved refund of \$200.00 to the Seaboard Finance Company of Maryland, Incorporated, representing overpayment made by the Manager of their Cambridge Office for Maryland Industrial Finance License for the calendar year 1959; payment to be made from Budget Program .06.03.00.06-12.

BONDS:

See: State Department of Health of these minutes relative to "Sewage Treatment Plant Loan of 1957".

BOYS' VILLAGE OF MARYLAND:

1. The Board approved construction item 1 of the agenda of the Department of Budget and Procurement, covering the following expenditure by the Boys' Village of Maryland

General Construction Loan of 1955

Equipment for administration building Item 80 List 39 \$351.50

2. Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by Boys' Village of Maryland, payable from the funds indicated:

General Construction Loan of 1957 - Item 82

Peyton, Inc., for Change Order #7, to contract for General Site Improvements. Original contract was approved in item 41 in agenda of the Department of Public Improvements of January 20, 1958. (15-A) \$161.48

General Construction Loan of 1955 - Item 77

Carl Gommson & Son, Inc., for Change Order #8, to contract for Construction of Three Cottages, Site Improvements and Utilities. \$3,842.51 (15-B)

General Construction Loan of 1957 - Item 80

Bateman Photoprint and Blueprint Company, for blueprints for bidding purposes in connection with Staff Dormitory. (15-C) \$26.88

BUREAU OF MINES:

Mrs. Bartlett advised the Board that following the approval given at the October 28, 1958, meeting of the Board payment of \$20,000.00 was made to the U. S. Bureau of Mines to be used in connection with extinguishing the mine fire near Klondike, Allegany County, Maryland. And, that in accordance with the terms of Contract No. 14-09-050-1854 between the State of Maryland, the Federal Government-U.S. Bureau of Mines, and the Koontz Coal Company, dated November 4, 1958, this amount is being placed in a special account and that any unexpended balance remaining in that account upon completion of the work contract is to be returned to the State of Maryland by the Federal Government. Formal contract for the doing of this work was awarded to Reese Brothers, of Houtzdale, Pennsylvania, under date of November 17, 1958, in the amount of \$30,682.05, one-half of which is payable from the funds furnished by the State of Maryland.

(Cont'd.)

CIVIL DEFENSE AGENCY:

The Board approved a request that had been received from Mr. Sherley Ewing, Director, Civil Defense Agency, in a letter dated December 5, 1958, for authority to transfer the sum of \$20,000.00 from Project 4 to Project 9 within the Civil Defense Loan of 1951.

COMMISSIONER OF PERSONNEL:

The following letter, dated December 8, 1958, from Mr. Russell S. Davis, Commissioner of Personnel, was brought to the attention of the Board:

"As a result of a re-evaluation of the reproduction machines series, it has been determined by my office that it is necessary to establish a new grade within this series. The present class of Reproduction Machines Operator 1 will be retained at its existing salary level. The present class of Reproduction Machines Operator 11 will be changed in title to Grade 111 and will also be retained at its present salary level. We have found it necessary to establish an intermediate level of responsibility, which we propose to establish at the \$3391-4071 salary level.

"I am writing, therefore, to request that the Board of Public Works declare this an emergency situation so that the new intermediate level in this series may be presented to the Standard Salary Board for their consideration."

The Board approved this request.

CROWNSVILLE STATE HOSPITAL:

1. The Board approved construction item 3 of the agenda of the Department of Budget and Procurement, covering the following expenditure by Crownsville State Hospital:

General Construction Loan of 1957	Item 61	List 39	\$17.00
Site improvement, grading, etc.	Item 61	List 47	10.11

2. Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract by Crownsville State Hospital, with payment to be made from the funds indicated:

Budget Program 10.03.03.03.08			
Arthur P. Shamer, for emergency repairs to water main behind the Convalescent Cottage.			\$883.32

DEPARTMENT OF CORRECTION:

The Board approved Item 35 of the agenda of the Department of Public Improvements, as follows:

"The Advisory Board of the Maryland State Agency for Surplus Property has recommended the construction of a new surplus property warehouse to be located on property of the Maryland House of Correction at Jessups. The property warehouse will be 200 feet by 200 feet, constructed of concrete block and erected by prison labor, except that the roof would be of steel construction and be erected by an outside contractor. The Maryland State Agency for Surplus Property estimates that the entire warehouse could be built for approximately \$90,000.00. Funds are available for erection of the building in State Use Industries Funds, Maryland House of Correction. At the request of the Maryland State Agency for Surplus Property, approval of the Board of Public Works is solicited for construction of this building as described herein."

DEPARTMENT OF FORESTS AND PARKS:

1. Mrs. Bartlett submitted a request from the Department of Forests and Parks for permission to execute an agreement with Frank B. Vinci and John T. Vinci, to take the place of agreement with Charles DiJulio, which was executed April 5, 1956, and approved by the Board of Public Works on April 9, 1956, and extended twice, on March 10, 1958 until December 4, 1958, and then on October 20, 1958 until December 4, 1959.

The Board approved this request.

2. Mrs. Bartlett submitted a request from the Department of Forests and Parks for permission to rent a portion of the land owned by the State at General Smallwood State Park, at an annual rental fee of \$500.00 a year, to Charles H. Posey, Lessee.

The Board approved this request.

(Cont'd.)

(Department of Forests and Parks)

3. Mrs. Bartlett brought to the attention of the Board a request received from the Department of Forests and Parks for approval of a License Agreement between that department and Moon and Sons, Inc., for strip mining operations at the Potomac State Forest. This agreement covers operation of the same area set forth in an agreement dated June 27, 1958, with Schell Mining Company, Inc., which was cancelled. Under the agreement Moon and Sons, Inc. are to pay 15¢ per ton for each ton of coal removed, plus \$500 per acre for each acre damaged either covered or uncovered and assume responsibility of the State mining laws for the backfilling required. Payment in advance will be made for the acreage to be stripped by five acre blocks at a time, with no operation on the ground permitted until bond is furnished covering the 15¢ per ton royalty on State coal to be removed.

The Board approved and executed this License Agreement.

4. The Board gave formal approval for the payment from the Board of Public Works-Fire Loss Account, Item 3, of the following obligations incurred as a result of a fire in the concession building at Gambrill State Park on June 5, 1958, caused by lightning:

Repairs to concession building	\$119.50
Repairs to personal property of Mr. Bon Boyer, who occupies a State owned dwelling on the premises:	
Smith's Radio and TV service, Boonsboro, Md.	14.19
Potomac Edison Co., Frederick, Md.	13.30

5. Mrs. Bartlett brought to the attention of the Board a request received from the Department of Forest and Parks for approval of an option for approximately 5.666 acres to be acquired from Joseph Tobesman in the First Election District of Baltimore County, for Patapsco Valley State Park, at an agreed price of \$1,200.00, to be paid from the General Construction Loan of 1957, Item 31, the option having been approved by the Commission of Forests and Parks and the Patapsco Valley Park Advisory Committee.

The option was approved and executed by the Board.

6. Mrs. Bartlett advised the Board of the following payments which had been made by the Department of Forests and Parks from the General Construction Loan of 1957, Item 31-1, covering surveyors, realtors and title work for the Patapsco State Park:

(List 131)	Milton J. Dance Company	\$1,224.00
	Milton J. Dance Company	1,002.00
(List 140)	David W. Pohmer	110.00
(List 148)	Leo William Rader	47.50
	C. Orman Manahan	25.00
	C. Orman Manahan	25.00
	C. Orman Manahan	25.00
(List 157)	E.F. Raphel & Associates	1,267.12

7. Mrs. Bartlett advised the Board of the following payments which had been made by the Department of Forests and Parks from the General Construction Loan of 1957, Item 31-2, Patapsco State Park:

(List 131)	Milton J. Dance - condemnation case of Lloyd Brewington property (approved 5-28-57)	\$275.00
(List 135)	Donald W. Powers, preparing deeds - Ida A.G. Monk & husband, Jack Plotkin & Fanny Plotkin (approved 10-28-58)	25.00
(List 140)	Erman A. Shoemaker, Clerk of the Circuit Court for Carroll County-court costs in case of Commission of Forests and Parks vs. Lloyd M. Brewington (approved 5-28-57)	180.80
(List 139)	Richard H. Langenfelter Property - Department of Forests and Parks' share of tax bill on this property - 34 acres acquired on July 7, 1958 - paid to H. C. Frankforter, Tax Collector for Carroll County (Langenfelter condemnation approved 5-28-57 & option 7-14-59)	28.63

(Cont'd.)

(Department of Forests and Parks)

(List 157) F. Talbott Gatch - services rendered in the
condemnation case of the Whalen property \$150.00

8. Mrs. Bartlett brought to the attention of the Board the following request received from the Department of Forests and Parks: (Dated November 19, 1958)

"On November 5, 1957, you were advised that it was necessary to file condemnation proceedings against Naomi Carr Whalen, in the Second Election District of Howard County, 52.25 acres more or less.

"This case was heard and the jury awarded \$6,440 for 45.93 acres.

"This is to request the approval of the Board for this acquisition at the above price, funds to be taken from the General Construction Loan of 1957, Item 31-2."

This request was approved by the Board.

9. The Board approved payment invoices in connection with the South Mountain Watershed Conservation Area, from the General Construction Loan of 1957, Item 41-1:

W. Jerome Offutt - bringing title to date and consummating transaction, preparation of deed, recording costs, notary fee, on the following properties:

Wm. J. Allen (approved 8-18-58)	(List 157)	\$34.30
Roy E. Grossnickle (approved 3-10-58)		38.30
Olen L. Beachley (Approved 8-18-58) - also,		
partial release on this tract of land		40.00

G. Merlin Snyder, Clerk of the Circuit Court of Washington County - recording deed from Paul W. Warrenfeltz and Dorothea C. Warrenfeltz (Approved 11-4-57)	(List 146)	4.50
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John S. Hollyday - title examinations on property of Guy Smith, Harold Houser (approved 12-16-57), Clayton E. Violet and Andrew J. Michael (approved 1-20-58)		300.00
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10. At the request of the Department of Forests and Parks, the Board gave formal approval to the acquisition of the following properties for the South Mountain Watershed Conservation Area, with payment to be made from the General Construction Loan of 1957, item 41-3:

Hattie M. Bowman, for 21 1/4 acres	\$531.25
Hattie M. Bowman, for 9 1/2 acres	237.50
Ira B. & Lenora M. Glenn, for 13 1/4 acres	265.00
Wilbur G. & Viola S. Kendall, for 20 1/2 acres	615.00
Guy E. & Elizabeth A. Rudy, for 15 3/4 acres	252.00
Elmer E. & Blanche M. Stitzel, for 9 acres	180.00

11. Mrs. Bartlett brought to the attention of the Board of Public Works the following letter from the Department of Forests and Parks, dated November 21, 1958:

"This is to inform you that the condemnation case of the State versus Lloyd Brewington for approximately 7.93 acres, about which you were informed in Letter of May 27, 1957, has been tried. The jury awarded Mr. Brewington \$1,300.00 for this tract. The trial was held at Westminster on October 28, 1958."

The Board gave formal approval of the acquisition of this property at \$1,300.00, payment to be made from the General Construction Loan of 1957, Item 31.

(Cont'd.)

(State Department of Forests and Parks)

12. Mrs. Bartlett brought to the attention of the Board a request received from the Department of Forests and Parks for approval of an option for approximately 77.30 acres being acquired from James E. Riddle, Sr., Charles W. Riddle and Mary E. Riddle, his wife, in the Second Election District of Howard County, for Patapsco Valley State Park at an agreed price of \$10,000.00 to be paid from the General Construction Loan of 1957, Item 31. Condemnation of this tract was approved December 18, 1956.

The option was approved and executed by the Board.

13. The Board approved construction items 4 and 20 of the agenda of the Department of Budget and Procurement, covering the following expenditures by the Department of Forests and Parks:

4. General Construction Loan of 1954

Deep Creek Lake State Park

Sanitary facilities	Item 20	List 117	\$ 737.70
	Item 20	List 142	48.32
Self-service bathhouse	Item 23	List 117	1,281.00
	Item 23	List 122	6.80
	Item 23	List 142	63.45

Seneca Creek State Park

Sanitary facilities	Item 34	List 117	2,064.81
	Item 34	List 128	209.67

General Construction Loan of 1955

Elk Neck State Park

Water supply system extension	Item 24	List 118	55.86
	Item 24	List 125	16.04
	Item 24	List 133	81.00
	Item 24	List 138	23.35
	Item 24	List 150	65.50

The Rocks State Park

Sanitary facilities	Item 31	List 118	68.80
	Item 31	List 125	80.44
	Item 31	List 133	418.27
	Item 31	List 138	133.68
	Item 31	List 144	118.78
	Item 31	List 150	4.76

Green Ridge State Forest

Construction of repair shop	Item 41	List 118	88.60
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General Construction Loan of 1956

Cunningham Falls State Park

Water supply system	Item 26	List 132	32.43
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Elk Neck State Park

Construction of bathhouse, etc.	Item 31	List 119	7.20
	Item 31	List 123	97.22
	Item 31	List 149	14.00

Fort Tonoloway State Park

Picnic facilities	Item 34	List 119	54.15
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Patapsco State Park

Marriottsville Recreation Area

Construction of headquarters building, etc.	Item 39	List 119	17.64
	Item 39	List 123	9.71
	Item 39	List 145	49.28

Deep Creek Lake State Park

Beach development	Item 44	List 123	42.53
Water supply system	Item 45	List 119	45.03
	Item 45	List 123	34.18

General Construction Loan of 1957

Deep Creek Lake State Park

Expansion of sanitary facilities	Item 24	List 120	143.47
	Item 24	List 124	72.59
	Item 24	List 134	835.61
	Item 24	List 143	190.12

Elk Neck State Forest

Rehabilitation of forest roads	Item 25	List 143	546.45
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Elk Neck State Park

Construction of control stations	Item 26	List 137	29.38
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(Cont'd.)

(State Department of Forests and Parks)

Patapsco State Park			
Land acquisition	Item 31	List 7	\$ 76.75
South Mountain-Catoctin Water Shed Conservation Area			
Acquisition of land	Item 41	List 120	116.47
	Item 41	List 134	43.81
Old Stone Arch Bridge			
Landscaping, grading, etc.	Item 46	List 120	100.45
	Item 46	List 124	106.39
20. Board of Public Works-Fire Loss Account			
Department of Forests and Parks	Item 3	List 32	319.97
	Item 3	List 35	70.00

14. The Board approved the following items in the agenda of the Department of Public Improvements relative to the Department of Forests and Parks:

"Item 42, General Construction Loan of 1957 is for 'Swallow Falls State Forest: Swallow Falls Camping Area: Road Construction' in the amount of \$6,900.00. It is requested that \$25.00 of the unallocated balance be allocated as Item 42.1 for Employer's Share of Social Security; and that \$500.00 from the unallocated balance be allocated for labor under Item 42.2. Previous allocations from this Item were requested in Item 54-C of this Department's agenda of March 10, 1958." (Item 28-C)

"Reference is made to Item 38-B(IV) of this Department's agenda of September 13, 1955, whereby allocation of \$900.00 was made for employment of technical assistance from funds in Item 21, General Construction Loan of 1955, 'Water Supply System, Hunting Creek Recreation Area'. Inasmuch as there is no further requirement for technical assistance under this item, approval is requested that allocation of the remaining \$37.95 be transferred from Item 21.2 to Item 21.3 to be used for labor, materials and contracts, as required." (Item 28-D)

"In connection with Item 18, General Construction Loan of 1954, 'Road and Pond Construction, Dan's Mountain - Lonaconing Picnic Area', approval is requested for the transfer of \$9.16 from Item 18.2 for labor, materials and contracts to Item 18.1 to provide for 'Employer's Share of Social Security'." (Item 28-E)

"In connection with Item 31, General Construction Loan of 1956, 'Bath House Units; Improvements of Beach - Elk Neck', approval is requested for the transfer of \$15.00 from Item 31.2 assigned for labor, materials and contracts, to Item 31.1 for 'Employer's Share of Social Security'."

"In connection Item Item 33, General Construction Loan of 1956, 'Electric Line Extension, Elk Neck State Park', approval is requested for allocation of \$22.50 from the unallocated balance as Item 33.2 for 'Employer's Share of Social Security'. It is also requested that the unallocated balance of \$6,019.67 be set up as Item 33.1 for labor, materials and contracts as required to complete this project." (Item 28-G)

"In connection with Item 45 of the General Construction Loan of 1956, 'Water Supply System, Deep Creek Lake State Park', it is requested that of the unallocated balance, \$25.00 be set up as Item 45.1 for 'Employer's Share of Social Security', and that the remaining balance of \$1,923.64 be set up as Item 45.2 to be used for labor, materials and contracts as required to complete the project." (Item 28-H)

"Reference is made to Item 31-D of this Department's agenda of February 11, 1957, by which allocation of funds was made to Item 19.1 for Social Security. It is requested that the remaining balance of this allocation in the amount of \$16.63 be transferred to Item 19.2, Labor, Materials and Contracts. This allocation is from Item 19, General Construction Loan of 1952." (Item 28-J)

(Cont'd.)

(State Department of Forests and Parks)

"Approval is requested for the allocation of \$3,210.00 in Item 25, General Construction Loan of 1957, 'Elk Neck State Forest: Rehabilitation of Forest Roads', as follows:

\$3,185.00 Item 25.1, Labor, Materials and Contracts
25.00 Item 25.2, Social Security" (Item 28-B)

15. Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by the Department of Forests and Parks, payable as indicated:

Budget Program 09.04.00.02-08 (Item 28-A)
Holabird Painters, for painting the exteriors of the Shop-Garage, Radio Room and House at the Cub Hill Ranger Station \$280.00

General Construction Loan of 1955, Item 27 (Item 28-I)
G. Edgar Harr Sons, for drilling and casing a well, and installation of a pump at the Marriottsville Shop, Patapsco State Park. \$1,745.75

- 16- See end of these minutes for additional items.

DEPARTMENT OF GAME AND INLAND FISH:

1. Mrs. Bartlett brought to the attention of the Board a letter, dated November 14, 1958, reporting two additional instances of lost hunting licenses and/or hunting license tags, from the Department of Game and Inland Fish. They requested that they be allowed to handle this in the same manner in which the similar situation was handled before and which was approved by the Board at its meeting of August 18, 1958; that the agents not be held responsible if they furnish affidavits setting forth the fact that the license blanks or tags have been lost and the Department is satisfied that no money was collected.

This was approved by the Board.

2. Mrs. Bartlett brought to the attention of the Board a letter, dated December 4, 1958, from the Department of Game and Inland Fish, requesting authority to purchase approximately 1081.14 acres in Somerset County, owned by Symington Wayne Corporation, at a cost of \$11.10 per acre.

The Board approved the purchase of this land by the Department of Game and Inland Fish, with payment to be made from Budget Item 5-09.03.00.04-08 (Federal Aid).

DEPARTMENT OF MARYLAND STATE POLICE:

- 1- The Board confirmed the approval which had previously been given by the individual members to the Department of Maryland State Police for acceptance of a compromise settlement in the case of State of Maryland v. Kafka.

Under date of August 3, 1955, Mr. Frank Jerome Kafka ran into and damaged a Maryland State Police car and injured two employees of the department, on U.S. Route #1, near Elkridge, with total damages and injuries of \$904.73.

Upon the recommendation of the State Law Department, the Board had approved acceptance of compromise settlement in the amount of \$800.00 in this case, and duly executed the formal Release and Settlement Agreement.

- 2- See end of these Minutes for additional items.

DEPARTMENT OF MOTOR VEHICLES:

The Board approved request, dated November 28th, 1958, of the Department of Motor Vehicles, for permission to write-off the following cases from the department's records, as it was felt the defendants cannot be apprehended and the cases should be closed:

Beryl Jones - Baltimore County Jail Case, a balance of	65 days
Elmer Osborne Kygen. " " " " " " " "	41 days
Herman H. Gilchrist-Prince George's County " "	107 days
Alonzo Robinson-Prince George's County Appeal Case, a balance of	\$29.95
Cecil L. Osborne-Prince George's County Appeal Cases, a balance of	\$189.90
Charles W. Ennis, Worcester County Jail Case, a balance of	82.70

The writing-off of these balances was approved by the Board.

(Cont'd.)

DEPARTMENT OF PUBLIC IMPROVEMENTS:

Mrs. Bartlett brought to the attention of the Board the Monthly Progress Report of the Field Division of the Department of Public Improvements, for the month ending November 30, 1958.

DEPARTMENT OF RESEARCH AND EDUCATION:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by the Department of Research and Education, with payment to be made from the funds set forth:

General Construction Loan of 1957, Item 49	
G. A. Crandall, Jr., for Change Order #1 for Groins and Realignment of Bulkhead contract. The original contract was approved in Item 11 of agenda of Department of Public Improvements of October 28, 1958. (Item 27-A)	\$511.40
Budget Program 09.07.00.01-08	
Charles A. Cox, for emergency electrical work to accommodate the installation of autoclave at the Chesapeake Biological Laboratory. (Item 27-B)	\$367.00
General Construction Loan of 1957, Item 49	
Penniman & Brown, Inc., for test borings at the site of the New Research Storage Building at Solomons. (Item 27-C)	\$576.25

EASTERN SHORE STATE HOSPITAL:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by the Eastern Shore State Hospital, with payment to be made from the funds set forth:

General Construction Loan of 1957, Item 66	
Tri-State Concrete, Inc., for parking areas, access roads, and site improvements. (Item 1)	16,648.50 \$16,658.50
A. P. Isakson, Inc., for Change Order #2 to contract for Sanitary Sewage Improvements, reflecting a CREDIT. Original contract was approved as Item 38 of agenda of the Department of Public Improvements of December 16, 1957 (Item 20-B)	\$65.61
General Construction Loan of 1957, Item 67	
Weldon Fisher, for Change Order #1 to contract for Water Tank Foundation. The change order includes a debit of \$1,790.00 and credits of \$655.00. Original contract was approved as Item 1-A of agenda of the Department of Public Improvements of April 8, 1958 (Item 20-A)	\$1,135.00
Budget Program 10.03.04.03-08 (Item 20-C)	
Hurley Twins, for repainting the interior of the Laundry	\$1,600.00

EXECUTIVE DEPARTMENT:

The Board approved the payment of the following total amounts for employees of the Executive Department for annual leave due through December 31, 1958:

Governor's Office	\$4,389.35
Secretary of State's Office	1,168.22

GENERAL EMERGENCY FUND:

See: End of these minutes.

INSTITUTION FOR THE CRIMINALLY INSANE:

The Board approved construction item 6 of the agenda of the Department of Budget and Procurement, covering the following expenditure by the Institution for the Criminally Insane:

General Construction Loan of 1953			
Establishing institution for	Item 1	List 54	\$4,657.00
criminally insane	Item 1	List 55	90.00

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by the Institution for the Criminally Insane, with payment to be made from the funds set forth:

General Construction Loan of 1953, Item 1	
John K. Ruff, Inc., for Change Order 18 to the contract for construction of the Institution for Criminally Insane, reflecting a CREDIT. Original contract was approved in Item 39 of the agenda of the Department of Public Improvements of February 11, 1957. (Item 17-A)	\$1,251.40

(Cont'd.)

(Institution for the Criminally Insane)

General Construction Loan of 1953, Item 1 (Item 17-B)

Thomas A. Ward, Superintendent of Construction, salary for period from December 24, 1958 to June 23, 1959, inclusive (26 weeks at \$243.70 biweekly)	\$3,168.10
Thomas A. Ward, for travel and incidental expenses for the period from December, 1958 to June, 1959	500.00
Employer's Share of Social Security	79.20

LEASES:

Upon the recommendation of the Department of Budget and Procurement, the Board approved execution of the following leases by the State Agencies indicated:

Maryland State Fair Board - renewal of lease with the Maryland State Fair and Agricultural Society, Inc., as Lessor, covering 600 sq. ft. of space on the second floor of the Administration Building, Maryland State Fair Grounds, Timonium, Maryland, effective for a term of eighteen (18) months from January 1, 1959, at an annual rental of \$900 (\$1.50 per sq. ft.) Standard form lease - same terms and conditions. Note: This office is not to be moved to the new State Office Building.

Maryland Racing Commission - notice of the extension of present lease for one additional year from January 1, 1959, under the same terms and conditions, with 30-day cancellation privilege when office is moved to the new State Office Building. (\$3,600.00)

State Roads Commission - automatic renewal of lease with Harry T. and Vera B. Phoebus, as Lessor, covering parcels of land and garage building in Princess Anne, Maryland, effective for a term of one year from December 17, 1958, at the same annual rental of \$600.00.

State Roads Commission - as Lessor - new lease with the Four States Livestock Sales, as Lessee, covering a parcel of land adjacent to interchange between the Frederick By-Pass and South Street extended, Frederick County, Maryland effective for a term of five years from November 6, 1958, at an annual rental of \$300. Special form lease - approved by the State Law Department.

State Roads Commission - as Lessor - new lease covering premises known as 9211 Georgia Avenue, Silver Spring, Maryland, effective for a term of one year from November 1, 1958, and then to continue on a monthly basis, with Eugene G. and Viola M. Johnson, as Lessee. The rent for these premises of \$300 per month for December, 1958 and January and February, 1959, and then \$375.00 monthly thereafter. Special form lease - approved by the State Law Department.

State Roads Commission - as Lessee - notice of the cancellation of lease as of December, 1958, with the Pennsylvania Railroad Company, as Lessor, covering a parcel of land near Clinton Street and Mertens Avenue, Baltimore, Maryland, used during the construction of the Harbor Tunnel.

Department of Employment Security - new lease with George G. Chinaris, et al, as Lessor, covering 1,624 sq. ft. of space contained in the building at 113 South Main Street, Bel Air, Maryland, leased on a MONTHLY basis at a rental of \$300.00 per month (\$2.2167 per sq. ft.), which compares with previous annual rental of \$900.00 for 650 sq. ft. of space on the ground floor of 101 South Bond Street. This tenancy is on a monthly basis pending construction of a new building the department is interested in. Federal approval has been granted and funds for the rental allocated. Standard form lease.

Department of Employment Security - new lease with Earl Warwick, as Lessor, covering 540 sq. ft. of space on the first floor of 127 Beechwood Street, Princess Anne, Maryland, effective for a term of one year from December 1, 1958, at an annual rental of \$480.00 (\$.8888 per sq. ft.) For sometime the department has operated an office in Princess Anne, the quarters being furnished by the County Commissioners. However, the Commissioners gave notice that they needed the space and the department was forced to vacate. Federal approval has been granted and funds for the rental allocated. Standard form lease.

(Cont'd.)

(Leases)

The Board also approved execution of the following leases which have been negotiated by the State Roads Commission, all effective for a term of one month from the dates shown for the respective leases, and then to continue on a monthly basis:

<u>LESSEE</u>	<u>F LOCATION</u>	<u>Effective Date</u>	<u>Annual Rental</u>
Barb-Ronald P.	210 Beall Street, Cumberland	10/1/58	\$ 420
Bennett-Carl	226 Avirett Avenue, Cumberland	11/1/58	600
Corbin-Robert B.	26 Orchard Street, Cumberland	9/1/58	264
Jordan-Louis	22 Poplar Street, Cumberland	12/1/58	840
Kirk-Henry	228 Avirett Avenue, Cumberland	11/1/58	540
Klingler-Wilbur G.	174 Thomas Street, Cumberland	10/1/58	42
Knowlton-John W.	230 Avirett Avenue, Cumberland	11/1/58	540
Mattingly-Michael R.	222 Avirett Avenue, Cumberland	11/1/58	600
Reliable Contract- ing Company	Premises on NW corner of Md. Rt. 170 and Minnetonka Road, Millersville	10/1/58	600
Clarkson-Elbert L.	8720 Oakleigh Road, Baltimore 34	11/1/58	780
Funt-John S.	Premises on SS of Md. Rt. 194, approx- imately 3 1/4 miles east of Taneytown	11/1/58	600
Comstock-Richard U.	Premises on NS of Md. Rt. 550 south of Woodsboro limits, Woodsboro	11/1/58	1,500
Henny-Charles T.	9727 Sutherland Road, Silver Spring	12/1/58	1,140
Hutko-John	9722 Lorain Avenue, Silver Spring	12/1/58	900
Sellers-Ancel L.	9900 New Hampshire Avenue, Silver Spring	12/1/58	900
Slafkes-Martin	9718 Lorain Avenue, Silver Spring	11/1/58	1,020
Henry-Walter	6412 Coolidge Street, Maryland Park	11/1/58	720
Moore-Elray R.	4300 Allentown Road, SE, Washington 28, D.C.	12/1/58	600
Stone-Joseph F.	Premises at Leonardtown	11/1/58	660
Phillips-Robert L.	Premises on Rt. 1, Knoxville	11/1/58	12

MARYLAND CHILDREN'S CENTER:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract by the Maryland Children's Center, with payment to be made from the funds indicated:

General Construction Loan of 1956, Item 68

Colwill Construction Company, Inc., for Change Order #2 to contract for construction of the Children's Center Building, reflecting a CREDIT due to a substitution in lighting fixtures to be installed in the building. The original contract was approved in Item 21 of the agenda of the Department of Public Improvements of June 9, 1958. (Item 14-B)

\$3,000.00

MARYLAND HOUSE OF CORRECTION:

1. The Board approved Item 35 of the agenda of the Department of Public Improvements as follows:

"The Advisory Board of the Maryland State Agency for Surplus Property has recommended the construction of a new surplus property warehouse to be located on property of the Maryland House of Correction at Jessups. The property warehouse will be 200 feet by 200 feet, constructed of concrete block and erected by prison labor, except that the roof would be of steel construction and be erected by an outside contractor. The Maryland State Agency for Surplus Property estimates that the entire warehouse could be built for approximately \$90,000.00. Funds are available for erection of the building in State Use Industries Funds, Maryland House of Correction. At the request of the Maryland State Agency for Surplus Property, approval of the Board of Public Works is solicited for construction of this building as described herein."

2. The Board approved construction item 2 of the Department of Budget and Procurement, covering the following expenditures by the Maryland House of Correction:

General Construction Loan of 1949

Ten isolation cells

Item 71

List 1

\$320.46

General Construction Loan of 1951

For completion of pasteurization plant

Item 160

List 5

200.27

(Cont'd.)

(Maryland House of Correction)

- The Board approved Item 23 of the agenda of the Department of Public Improvements, as follows:

"Approval is requested for execution of Change Order #4 to contract with Alpha Construction Corporation for Construction of the Staff Dormitory, reflecting a CREDIT of \$43.00 for deletion from the contract of installation of accoustical tile ceiling in the Utility Room. The credit offered, the desirability of the change, and necessity for including as a change order have been approved by Bonnett and Brandt, the responsible consulting architects to whom fee is applicable. The credit will revert to Item 99, General Construction Loan of 1957, 'Construction of Staff Dormitory Accomodations'. The original contract was approved in Item 60 of this Department's Agenda of March 10, 1958."

MARYLAND PENITENTIARY:

- The Board approved construction item 10 of the agenda of the Department of Budget and Procurement, covering the following expenditures by the Maryland Penitentiary:

General Construction Loan of 1949			
Electric distribution and steam system	Item 78	List 5	\$ 40.47
	Item 78	List 6	3.92
General Construction Loan of 1951			
To complete hospital, inc. equipment	Item 163	List 8	2,084.45
General Construction Loan of 1953			
Additional funds for completion of			
hospital & dining room building	Item 119	List 4	87.50
	Item 119	List 5	109.83
General Construction Loan of 1956			
Renovation of "C" dormitory and cell			
house	Item 100	List 21	121.74
	Item 100	List 23	538.07
	Item 100	List 25	1,134.09
	Item 100	List 26	256.71
Replacement of three boilers, etc.	Item 101	List 22	51.71
	Item 101	List 23	352.74
	Item 101	List 25	44.20

- The Board approved Item 22-A of the agenda of the State Department of Public Improvements, as follows:

"Reference is made to Item 8-B of this Department's Agenda of October 28, 1958, wherein a reversion of \$492,970.25 from Item 103, General Construction Loan of 1957 to the Bond Annuity Fund was reported. At the request of the Comptroller's Office, this reversion should be handled as follows: (1) that \$492,100 be cancelled from the General Construction Loan of 1957 inasmuch as the bonds for this portion have not yet been sold; (2) that the remaining \$870.25 be reverted to the Bond Annuity Fund."

- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by the Maryland Penitentiary, with payment to be made from the funds indicated:

General Construction Loan of 1958 (Item 22-B) - Item 80		
Richard W. Cooper, for engineering services in locating test boring		
positions at the site of the Poplar Hill Labor Camp near Quantico		\$45.00
Raymond Concrete Pile Company, for test borings at the site of the		
proposed Correctional Camp at Poplar Hill (Item 22-C)		\$463.50
General Construction Loan of 1956, Item 100 - \$ 4.00		
General Construction Loan of 1956, Item 101 - \$11.00		
Prison labor for October, 1958 (Item 26)		\$15.00

MARYLAND SCHOOL FOR THE DEAF:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by the Maryland School for the Deaf, with payment to be made ;from the funds indicated:

Budget Program 13.01.00.04-10	
Universal Fence Company, for furnishing and erecting 850 feet	
of chain link fence (Item 10-A)	\$1,695.00

(Cont'd.)

(Maryland State School for the Deaf)

General Construction Loan of 1958, Item 88
Fenton and Lichtig, for architectural services in connection with
the proposed Primary School Building. (Item 10-B) \$340.80

MARYLAND STATE BOARD FOR SURPLUS PROPERTY:

The Board approved Item 35 of the agenda of the Department of Public Improvements, as follows:

"The Advisory Board of the Maryland State Agency for Surplus Property has recommended the construction of a new surplus property warehouse to be located on property of the Maryland House of Correction at Jessups. The property warehouse will be 200 feet by 200 feet, constructed of concrete block and erected by prison labor, except that the roof would be of steel construction and be erected by an outside contractor. The Maryland State Agency for Surplus Property estimates that the entire warehouse could be built for approximately \$90,000.00. Funds are available for erection of the building in State Use Industries Funds, Maryland House of Correction. At the request of the Maryland Agency for Surplus Property, approval of the Board of Public Works is solicited for construction of this building as described herein."

MARYLAND STATE REFORMATORY FOR MALES:

1. The Board approved construction item 13 of the agenda of the Department of Budget and Procurement, covering the following expenditures by the Maryland State Reformatory for Males:

General Construction Loan of 1949			
Woodworking shop	Item 61-D	List 26	\$ 79.91
	Item 61-D	List 27	1,330.98
General Construction Loan of 1956			
Construction of new wing in laundry	Item 104	List 14	182.16
	Item 104	List 15	93.83
General Construction Loan of 1958			
Equipment for pre-parole camp	Item 85	List 2	1,000.00

2. Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by the Maryland State Reformatory for Males, with payment to be made from the funds indicated:

General Construction Loan of 1953, Item 124			
French Construction Services, Inc. - Item 3 of bid for Repairs to Refractory of Boilers 1 and 2 - Replace front walls and sidewalls with silicon carbide air cooked blocks (Item 24-A)			\$4,867.00
General Construction Loan of 1957, Item 106			
Norman W. Meekins, for Change Order #1 to contract for Road Surfacing. The original contract was approved in Item 48 of agenda of the Department of Public Improvements of October 28, 1958. (Item 24-B)			\$530.85
General Construction Loan of 1956, Item 104 -			\$46.00
General Construction Loan of 1949, Item 61-D-			\$ 9.50
Prison labor during October, 1958 (Item 24-C)			\$55.50

MARYLAND STATE REFORMATORY FOR WOMEN:

The Board approved construction item 14 of the agenda of the Department of Budget and Procurement, covering the following expenditure by the Maryland State Reformatory for Women:

General Construction Loan of 1952			
Renewal of underground steam lines, etc.	Item 70	List 40	\$757.00

MARYLAND TRAINING SCHOOL FOR BOYS:

The Board approved construction item 18 of the agenda of the Department of Budget and Procurement, covering the following expenditures by the Maryland Training School for Boys:

General Construction Loan of 1951			
Fire protection	Item 202	List 97	\$325.02
General Construction Loan of 1956			
Construction of building for paint shop	Item 82	List 22	47.60
	Item 82	List 23	466.50

(Cont'd.)

MARYLAND TUBERCULOSIS HOSPITALS:

1. Victor Cullen State Hospital:

The Board approved Construction Item 5 of the agenda of the Department of Budget and Procurement, covering the following expenditure by Victor Cullen State Hospital.

General Construction Loan of 1949

Miscellaneous building equipment, etc. Item 24 List 139 \$328.40

2. Henryton State Hospital:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract by Henryton State Hospital, with payment to be made from the funds set forth:

Budget Program 10.01.12.03-08

Mace Electric Company, for fire alarm system (Item 11) \$2,792.00

3. Mt. Wilson State Hospital:

The Board approved Construction Item 5 of the agenda of the Department of Budget and Procurement, covering the following expenditure by Mt. Wilson State Hospital.

General Construction Loan of 1951

Furniture and equipment for new hospital Item 56 List 214 \$16.25

MILITARY DEPARTMENT:

1. Mrs. Bartlett reported to the Board that information has been received from the Department of Public Improvements showing that the amount of \$552.02 which was previously reported as being the amount of windstorm loss at the Maryland Air National Guard Hanger on June 11, 1958, was in error and that the amount of loss should be shown as \$549.99.

2. General Milton A. Reckord, the Adjutant General, appeared before the Board and submitted the following letter, dated December 8, 1958, in connection with the new Armories at Cumberland, Northwest Baltimore and Dundalk:

"Your Board, on 8 April 1958, authorized me to make an effort to build the new Armories at Cumberland, Northwest Baltimore and Dundalk with funds in hand and to be collected from the sale of two old armories and a parcel of ground surrounded by Glenn L. Martin property. I have found it is not possible for me to proceed as I indicated to the Board on the above date but, by making certain adjustments and minor reductions in the buildings and with an added contribution from the Federal Government for the Dundalk Armory of \$215,000.00, I can complete the three buildings without requesting additional State funds.

"I have already, with the approval of the Board, authorized the construction of the new Armory at Cumberland. Today I request the authority of the Board to proceed with the construction of the Northwest Baltimore Armory, with the understanding that the Dundalk Armory will be erected in Fiscal Year 1960 and shortly after July 1st of that year, at which time the above \$215,000.00 federal money will become available.

"Attached hereto is a breakdown showing the funds available and the cost of the construction at each of the three locations. I request your approval of the revised plan."

CUMBERLAND ARMORY

Bond Issue		\$200,000.00
Sale of old Armory		50,000.00
Federal contribution		195,000.00
		<u>\$445,000.00</u>

Contract for building	\$351,000.00	
Architect	25,000.00	
Hardwood floor	11,000.00	
Other expenses	6,500.00	
Estimated parking and macadam	<u>15,000.00</u>	
		<u>408,500.00</u>
		\$ 36,500.00

(Cont'd.)

(Military Department)

NORTHWEST BALTIMORE ARMORY

Bond Issue		\$285,000.00
Sale of land (Martin)		85,000.00
Balance from site		50,000.00
		<u>\$420,000.00</u>

Contract for building	\$352,000.00	
Architect	25,000.00	
Other expenses	13,000.00	
Additional site work	<u>10,000.00</u>	400,000.00
		<u>\$ 20,000.00</u>

DUNDALK ARMORY

Bond Issue		200,000.00
Site balance		30,000.00
Federal Contribution		215,000.00
		<u>\$445,000.00</u>

Estimated Contract	\$375,000.00	
Architect	<u>25,000.00</u>	400,000.00
		<u>\$ 45,000.00</u>

The Board approved the request of General Reckord for authority to proceed with the construction of the Northwest Baltimore Armory, with the understanding that the Dundalk Armory will be erected in the 1960 fiscal year and shortly after July 1st of that year, at which time the above \$215,000.00 federal money will become available.

3. General Reckord also submitted to the Board a letter dated December 9, 1958, in which he requested the members of the Board of Public Works to execute deed for the sale of the plot of ground (being comprised of the former William Epps and Isabella Epps, his wife, property; the former George C. Foltz and wife property; the former James Veney, Surviving Trustee et al property; and the former Blanche Alger property) in Baltimore County surrounded by the Glenn L. Martin Holdings to the Martin Company, authority for which was granted by the Board several months ago for the price of \$85,000.00. It is understood that this sum is to be credited to the General Construction Loan of 1955, Item 10, and will be used in connection with the construction of the Northwest Baltimore Armory.

The members of the Board affixed their signatures to the deed mentioned above and instructed that it be returned to General Reckord.

4. The Board approved Construction Item 7 of the agenda of the Department of Budget and Procurement, covering the following expenditures by the Military Department.

Armory Loan of 1948

To provide for erection of armories	Item 1	List 151	\$ 30.81
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General Construction Loan of 1955

Constructing Salisbury Armory	Item 13	List 28	264.87
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General Construction Loan of 1957

Grading, curbs, roads, etc. at various armory locations	Item 8	List 29	19.06
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5. Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by the Military Department, with payment to be made from the funds indicated:

General Construction Loan of 1955, Item 10

Harry D. Williar, Jr., invoice for engineering services in connection with revisions in plans and specifications necessitated by changes in basic topography and scope of work at the site of the Northwest Baltimore Armory. (29-D)	\$585.50
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General Construction Loan of 1956, Item 14

Carl Gonnson and Son, Inc., for Change Order #5 to contract for Construction of the Annapolis Armory Building. Fee applicable to F. Edward Tormey, Jr. Original contract was approved in item 28-D of agenda of the Department of Public Improvements of July 8, 1957. (29-B)	\$2,509.58
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6. The Board approved Item 29-A of the agenda of the Department of Public Improvements, as follows:

"In accordance with authorization granted by the Board of Public Works (see Pages 190 and 191 of the Minutes of August 9, 1954) to the Military Department to award contracts in amounts of less than \$1,000.00 without the necessity of

(Cont'd.)

(Military Department)

preparing plans and specifications for formal bidding, the Military Department has awarded the following contracts:

Budget Program 07.03.00.03-08

Charles E. Brohawn & Bros., for wire partition in Motor Vehicle Room at Salisbury Armory.	\$ 284.04
M. L. Klappenberger Company, for installation of water closet, lavatory and urinal at Towson Armory.	793.00
M. L. Klappenberger Company, for electrical repairs on a time-and-material basis at Greenbelt Armory	345.00
General Construction Loan of 1957, Item 9	
Kirby and McGuire, Inc., for relocation of gasoline storage tank at site of Northwest Baltimore Armory	221.00
Kirby and McGuire, Inc., to clear property line for new fence at site of proposed Northwest Baltimore Armory	237.69
Budget Program 07.03.00.09-08	
F. W. Haxel & Company, for flag pole at Martin Airport	515.00
Caplan Bros., Inc., for window glass installation at Martin Airport	142.00
General Construction Loan of 1956, Item 13	
J. W. Parks Company, for connecting two sinks at the Salisbury Armory	40.00

7. The Board approved Item 29-C of the agenda of the Department of Public Improvements, as follows: (covering items of minor jobs, with authority for this given by the Board (see Page 199 of Minutes of August 19, 1957).)

Budget Program 07.03.00.03-08

Willard Construction Co., Inc., for waterproofing and excavating at Elkton Armory.	\$ 974.00
Willard Construction Co., Inc., for miscellaneous repairs at 104th Medical Regiment Armory.	1,132.00
Armory Loan of 1948, Item 1	
Stancill's Contracting Company, for grading for a landing strip at Havre de Grace	1,029.50
General Construction Loan of 1954, Item 8	
Willard Construction Co., Inc., for repairs at Towson Armory	1,953.00
General Construction Loan of 1956, Item 13	
Melvin J. Jackson, labor for installing kitchen sink in Annapolis Armory	8.00
General Construction Loan of 1957, Item 9	
Kirby and McGuire, Inc., for rental of bulldozer for grading at the site of Northwest Baltimore Armory	437.25
Kirby and McGuire, Inc., for rental of tractor and pan for grading at the site of Northwest Baltimore Armory	932.25

MINERS HOSPITAL:

The Board approved Item 13 of the agenda of the Department of Public Improvements, requesting approval for execution of Change Order 1 to the contract with A. R. Warner, Inc. for installation of emergency generator, reflecting a Credit of \$223.10. The original contract was approved in Item 28-A of the agenda of the Department of Public Improvements of November 12, 1958. Funds to which this credit is to be made - Budget Program 10.02.00.03-14.

MISCELLANEOUS:

1. Mrs. Bartlett advised the Board of receipt of a letter from Historic Annapolis expressing the appreciation of that body for the generous grant made by the State toward the restoration fund for the Old Slicer House in Annapolis, and advising that work was due to begin about the first of December on this project.
2. Mrs. Bartlett presented to the Board a letter, dated November 26, 1958, relative to the widening of St. John's Street, Annapolis, and the fact there still remains a strip of land vested in the College and lying between the Hall of Records parcel of land and the new line of the street as now widened. There has been constant use of this strip for ingress and egress to and from the rear entrance of the Hall of Records, and the College recognizes the rights which have been acquired by this use and will be glad to execute any further conveyances which might be desirable.

The Board requested Mrs. Bartlett to refer this matter to the State Law Department in order that the members might have the views of that department as to having this strip of land deeded to the State of Maryland.

(Cont'd.)

MONTEBELLO STATE HOSPITAL:

1. The Board approved Item 21 of the agenda of the Department of Budget and Procurement, as follows:
 "Montebello State Hospital - request for approval of award to low bidder Standard Store Equipment Company, Inc., Baltimore, for food service equipment, in the total amount of \$8,445.71, payment to be made from the General Construction Loan of 1952 - Item 23-D - Purchase of Class 1 and 2 Equipment."
2. Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by Montebello State Hospital, payment to be made from the funds indicated:

General Construction Loan of 1952, Item 22

Raymond Concrete Pile Company, for two test borings in connection with the construction of the Fire Tower. (12-B) \$ 247.84

H.S.T. White, Inc., for Change Order #3 to contract with them for Alterations and Fire Tower Addition, Relocation of Morgue, Etc. (32) 5,746.40
 (Original contract approved in item 14, agenda of August 18, 1958)

General Construction Loan of 1956, Item 52

Piracci Construction Company, for Change Order #6 to the contract for Construction of Addition to the Hospital Building, reflecting a CREDIT. Fee is applicable to Benjamin Brotman. The original contract was approved in Item 14-A of agenda of June 19, 1957. (12-A) 100.00

MONTRÖSE SCHOOL FOR GIRLS:

1. Upon recommendation of the Department of Public Improvements, the Board approved the award of the following contract by Montrose School for Girls, payment to be made from the funds indicated:

General Construction Loan of 1958, Item 59

Enterprise Electric Company, for Change Order #1 to contract for Electrical Work and Fire Detection System. The original contract was approved in Item 3 of the agenda of the Department of Public Improvements of October 28, 1958. (16) \$158.00

MORGAN STATE COLLEGE:

1. See General Emergency Fund of these minutes relative to National Defense Education Act.
2. Mrs. Bartlett reported a fire which took place at Morgan State College at approximately 10 p.m. on November 20, 1958, in Room 304, Bancker Hall, one of the dormitories for men.
3. The Board approved Construction Item 8 of the agenda of the Department of Budget and Procurement, covering the following expenditure by Morgan State College:

General Construction Loan of 1958

Equipment for student activities building List 94 List 23 \$1,109.25

4. Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by Morgan State College, payment to be made from the funds indicated:

General Construction Loan of 1955, Item 121

Williams Welding Service, for Change Order #4 to contract for Alterations and Addition to the Central Heating Plant. The original contract was approved in item 27 of the agenda of the Department of Public Improvements of October 8, 1956. (7-C) \$668.03

Budget Program 13.02.00.04-08

Joseph H. Argabright & Son, for installation of electrical service for four air conditioning units in the President's Residence. (7-B) \$397.00

General Construction Loan of 1956, Item 113

Baltimore Electric Blueprint Company, for prints for bidding purposes for Campus Planting. (7-A) \$ 13.20

General Construction Loan of 1957, Item 114

Lawrence Construction Co., Inc., for Change Order #6 to contract for Construction of the Student Activities Building. Fee is applicable to Taylor and Fisher. The original contract was approved as Item 17-A of agenda of December 16, 1957. (7-D) \$536.76

Lawrence Construction Co., Inc., for Change Order #7 to contract for Construction of the Student Activities Building. Fee is applicable to Taylor and Fisher. The original contract was approved as Item 17-A of agenda of December 16, 1957. (7-E) \$225.45

(Cont'd.)

(Morgan State College)

General Construction Loan of 1957, Item 114
United States Bronze Sign Co., Inc., State's share of cost of
36" x 40" cast bronze tablet for the New Student Activities Building. (7-E) \$230.00

PATUXENT INSTITUTION:

1. The Board approved Construction Item 9 of the agenda of the Department of Budget and Procurement, covering the following expenditures by Patuxent Institution:

General Construction Loan of 1954
Furnishing and equipping defective delinquents building Item 81 List 37 \$ 46.00
General Construction Loan of 1956
Construction of dining hall, etc. Item 94 List 15 2,096.00

2. The Board approved Item 25 of the agenda of the Department of Public Improvements, as follows:

"Approval is requested for execution of Change Order #7 to the contract with Henry A. Knott, Inc., for Construction of the Dining Hall-Kitchen, Corridor and Security Fences, reflecting a CREDIT of \$245.70, which accrues due to the furnishing of masonry block units to the project by State Use Industries. The credit will revert to Item 94, General Construction Loan of 1956 'Dining Hall & Kitchen. . '. No fee is applicable. The original contract was approved in Item 22 of this department's agenda of June 9, 1958."

ROSEWOOD STATE TRAINING SCHOOL:

1. The Board was informed by Mrs. Bartlett that a fire had been reported at Rosewood State Training School. The fire started at 1.35 p.m. in Wyatt Cottage, and the damage amounted to approximately \$50.00.

2. The Board approved Construction Item 15 of the agenda of the Department of Budget and Procurement, covering the following expenditures by Rosewood State Training School:

General Construction Loan of 1953
Constructing classroom, auditorium and gymnasium building Item 55 List 85 \$253.00
Equipping above building Item 56 List 38 730.80

3. The Board approved Item 37 of the agenda of the Department of Public Improvements relative to Rosewood State Training School, which is quoted below:

"Reference is made to Page 46 of the Minutes of the Board of Public Works meeting of October 28, 1958, wherein the following appears: 'The Secretary brought to the attention of the Board letter written to State Treasurer by Rosewood State Training School, under date of October 3, 1958, advising a tentative estimate of \$20,000 had been given by Cogswell Construction Company for repair of fire damage in the Spastic Building 111 on September 3, 1958. The Board approved the proceeding with this work on a time and material basis, as agreed upon with the General Adjustment Bureau, Inc.'

"Approval is requested for payment of invoice from Cogswell Construction Company in the amount of \$20,102.08 for the repairs to Spastic Building 111 as the result of fire on September 3, 1958. Settlement of \$19,409.11 has been adjusted by the General Adjustment Bureau, Inc., and set up in Fire Loss Account 751-8. The additional amount of \$692.97 will come from Budget 10.03.05.03-08, this being the result of \$30% depreciation being taken on the painting of the building which had been done originally in 1951."

4. Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by Rosewood State Training School, with payment to be made from the funds indicated.

Budget Program 10.03.05.03-08
Baltimore Rigging Company, for removal of existing rotor in the induced draft fan of Boiler #4 and installation of a new rotor, which will be furnished by the Institution. (18-B) \$450.00
(Cont'd.)

(Rosewood State Training School)

General Construction Loan of 1953, Item 55

C. Wesley Frederick, for the services of a mechanic and helper to help install a pressure reducing valve and a gate valve in connection with the swimming pool in the School Building. (18-A) \$280.00

General Construction Loan of 1958, Item 34

Raymond Concrete Pile Company, for test borings at the site of the proposed Second Unit of the Emotionally Disturbed Children's Building. (18-C) \$955.14

ST. MARY'S SEMINARY JUNIOR COLLEGE:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract by St. Mary's Seminary Junior College, with payment to be made from the funds indicated:

General Construction Loan of 1956, Item 119

B. J. Drury, for electrical work in the Main Building (2) \$384.50

SPRING GROVE STATE HOSPITAL:

1. Mrs. Bartlett reported a fire which occurred in G Cottage at Spring Grove State Hospital at 10.27 p.m. on November 16, 1958, with damage amounting to \$5.00.

SPRINGFIELD STATE HOSPITAL

1. Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by Springfield State Hospital, with payment to be made from the funds indicated:

General Construction Loan of 1957, Item 72

Oscar M. Gray and Son, for Change Order #2 to contract with this company for Site Improvements at the Geriatrics Building. Original contract approved in item 12 of agenda of March 10, 1958. (21-A) \$190.00

General Construction Loan of 1958, Item 41

Arthur P. Shamer, for Change Order #1 to contract for Rearrangement of Water Piping at the Boiler Room. Original contract approved in Item 32-A of agenda of October 28, 1958. (21-B) \$1,510.38

STATE DEPARTMENT OF EDUCATION:

1. Mrs. Bartlett brought to the attention of the Board a letter, dated December 1, 1958, received from the State Department of Education submitting the "Supplement No. 1-59, Supplementary Applications for Financial Assistance for Public School Construction Subsequent to Revision of March 1, 1958", revised as of December 1, 1958, as follows:

Total State Revision as of December 1, 1958	\$206,351,093.00
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Local Funds	\$ 82,059,093.00
General Public School Assistance Loan of 1949	20,000,000.00
General Public School Construction Loan of 1949	50,000,000.00
General Public School Construction Loan of 1953	20,000,000.00
General Public School Construction Loan of 1956	34,292,000.00

The Board approved the Revised Supplement of Applications, as submitted.

2. Mrs. Bartlett brought to the attention of the Board letter, dated December 11, 1958, from the State Department of Education submitting detailed information in connection with the request of the Boards of Education of Cecil and Baltimore Counties for an increase in the allotments to those counties for participation in the General Public School Construction Loan Acts as revised on February 1, 1958, as quoted below. She also brought to the attention of the Board an opinion of the Attorney General on this subject, dated November 25, 1958.

"Requests have been received from the Boards of Education of Cecil and Baltimore Counties for an increase in their allotments for participation in the General Public School Construction Loan Acts as revised on February 1, 1958. The entitlement of the political subdivisions of the State was established according to provisions of the acts but had to be scaled down to limits of \$145,000,000, which represents the total authorization of the 1949, 1953 and 1956 Loan Acts. An allotment of \$20,000,000 was established for Baltimore City, but to date Baltimore City has shown no interest in participating in the State Loans for School Construction Program.

(Cont'd.)

(State Department of Education)

"A recalculation was made after we received from the Comptroller's Office the amount of money distributed to the political subdivisions by the State, relating to income tax, tax on racing, recordation tax, tax on amusements, license tax, and incentive fund for school buildings. We found that ninety per cent of the funds distributed in fiscal 1958 would finance repayment of bonds over a period of thirteen years at 2 3/4% interest of more than \$44,000,000 in Baltimore County, yet the entitlement has been established at \$29,313,000 and Cecil County \$3,081,500 as against a previous entitlement of \$2,525,000.

"Cecil County has submitted a resolution from the County Commissioners and a project application for an additional \$500,000. Baltimore County has submitted a project application for \$500,085,000 but we have not yet received the resolution from the County Council. Both of these projects seem urgent and after receiving a letter from the Attorney-General's Office, copies of which have been sent to Mrs. Margaret Bartlett, and after receiving a call from Mr. Hooper Miles on November 26, the State Board of Education approved the re-allotment of loan funds, so that Cecil County and Baltimore County would be eligible to have their entitlement increased by \$500,000 and \$585,000 respectively. After we have received the resolution from Baltimore County and reviewed the project applications, we shall forward them to the Board of Public Works for ratification and approval. The Board of Education of Cecil County is anxious to sign a contract for the construction of a new school building the financing of which involves a State loan of \$500,000. It is understood that this fund will not be needed for at least six months. In view of the Attorney-General's opinion, the request of the Board of Public Works and action of the State Board of Education, I am advising the Superintendent of Schools of Cecil County that an increase in entitlement of \$500,000 is in order."

The Board formally approved these re-allocations at today's meeting, informal approval having been previously given by the individual members.

3. See: General Emergency Fund of these minutes relative to National Defense Education Act.

4. Coppin State Teachers College

The Board approved Construction Item 16 of the agenda of the Department of Budget and Procurement, covering the following expenditure by Coppin State Teachers College:

General Construction Loan of 1958 Item 115 List 15 \$170.50
Equipment for student center

Upon the recommendation of the Department of Budget and Procurement, the Board approved award of the following contracts by Coppin State Teachers College, with payment to be made from the funds indicated:

Arthur P. Shamer, for a new boiler complete with oil burner and installation.
\$989.00 - General Construction Loan of 1957
507.00 - Budget Program 13.04.08.04-08 (8-D) \$1,496.00

Budget Program 13.04.08.04-08
National Electric Company, electrical wiring for two air conditioning units. (8-B) \$135.80

General Construction Loan of 1957, Item 140
Herbert M. Wood, Field Engineer 1, salary for period from December 24, 1958 to June 23, 1959, inclusive (8-A) \$2,496.00
Employer's share of social security, based on rate of 2 1/2% \$62.40

General Construction Loan of 1957, Item 143
Diale Engineering Company, for Change Order #5 to contract for Alterations and Renovations of Warwick Cottage. Original contract approved in Item 24 of agenda of June 9, 1958 (8-C) \$192.88

5. Frostburg State Teachers College

The Board approved Construction Item 17 of the agenda of the Department of Budget and Procurement, covering the following expenditures by Frostburg State Teachers College:

(Cont'd.)

(State Department of Education:
Frostburg State Teachers College)

General Construction Loan of 1954

Equipment for men's residence hall	Item 101	List 29	\$272.00
Equipment for women's residence hall	Item 103	List 29	272.00

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract by Frostburg State Teachers College, with payment to be made from the fund indicated:

General Construction Loan of 1957, Item 125 (9)

Norman C. Klipp, for Change Order #3 to contract for Grading, Paving, Tennis Courts, etc. at Athletic Field. Original contract approved in Item 11 of agenda of June 9, 1958 \$113.40

Mrs. Bartlett presented to the Board a request received from the State Department of Education for formal approval of an additional expense in the amount of \$102.35 in connection with the purchase of 113 Park Avenue in Frostburg, Maryland, this being the amount of the invoice received from Peter J. Carpentieri, attorney, covering legal services in connection with the transaction.

The Board gave the requested formal approval for this additional expense.

STATE DEPARTMENT OF HEALTH

1. Mrs. Bartlett brought to the attention of the Board a letter, dated December 1, 1958, from the State Department of Health asking that action to adjust the salary of Chief-Vital Records Section of their department from \$4,273-\$5,128 to \$5,970-\$7,165 be considered an emergency.

This matter was referred by the Board to Mr. Rennie, with the request that he report on it at the next meeting.

2. Mrs. Bartlett reported to the Board that, in accordance with a notification from the State Department of Health stating that there are no outstanding encumbrances against the following Construction Loans, the Comptroller of the Treasury requests the Board of Public Works to authorize the reversion of these funds to the Annuity Bond Fund Reserve:

General Construction Loan of 1951, Item 44	\$1,671.01
General Construction Loan of 1951, Item 46	2,980.21
General Construction Loan of 1951, Item 55	7,484.68

The Board authorized the reversion of these funds, as requested.

3. Mrs. Bartlett brought to the attention of the Board a letter, dated November 26, 1958, from the State Department of Health relative to the Sewage Treatment Plant Loan of 1957, as follows:

"Authorization is requested to revert the total amount of encumbrance (\$10,700) for Project WPC-MD-8, Princess Anne Water and Sewer Authority to the unallocated balance in this bond issue.

"Because of circumstances beyond the control of the Authority, they found it impossible to proceed with construction at this time. On November 7, 1958, they released the Federal grant funds, so that this money could be used in other areas and would not be lost to the State of Maryland."

The Board approved this reversion, and at the same time requested Mr. James J. O'Donnell, Director of the Department of Public Improvements, to look into the matter to see how Maryland State College might be affected by the cancellation of this project.

4. Mrs. Bartlett brought to the attention of the Board several applications which had been submitted to the State Department of Health, under the provisions of Chapter 741, Section 5, of the Acts of 1957, by various agencies for allocation of funds, to be payable out of monies appropriated by the said law, to supplement monies provided by the municipality and the United States, to be used by said municipality for the purpose of abating, preventing and reducing the pollution of the waters, rivers and streams of the State through the construction of necessary sewage treatment plants.

(Cont'd.)

(State Department of Health)

After due consideration of these applications, as recommended by the State Department of Health, the Board approved the following allocations, based upon the figures submitted by the State Department of Health:

Baltimore County Department of Public Works, for
Project WPC-MD-24, Gwynns Falls Interceptor Sewer:

Total Estimated Cost	\$277,000.00
Federal grant	53,200.00
State grant	53,200.00

Baltimore County Department of Public Works, for
Project WPC-MD-23, Towson Run Interceptor:

Total Estimated Cost	\$250,300.00
Federal grant	47,634.00
State grant	47,634.00

The Town of Elkton, for Project WPC-MD-22, Sewage
Treatment Facilities:

Total estimated Cost	\$1,140,000.00
Federal grant	225,000.00
State grant	225,000.00

The Mayor and Council of Federalsburg, for Federal
Project WPC-MD-21, Federalsburg Sewerage Facilities:

Total Estimated Cost	\$844,709.00
Federal grant	159,406.00
State grant	159,406.00

STATE DEPARTMENT OF PUBLIC WELFARE:

1. Mr. Rennie reported to the Board that Dr. Prather, of the State Department of Health and Mr. Waxter, of the State Department of Public Welfare, have asked for authority from the Board of Public Works for the transfer of funds from the Inpatient Program in the budget of the State Department of Health to the State Department of Public Welfare in order to utilize available Federal Funds in the Inpatient Hospital Program, as experience with Federal Funds for Medical Care indicates that it would be practicable and advisable at this time to extend matching beyond the Home and Office Medical Care programs, and it was thought that the inclusion of the Inpatient Program for general hospitals might bring approximately \$20,000.00 per month to the State.

The Board approved the transfer of these funds and the necessary budget amendments will be submitted after the details of operation have been worked out.

2. The Board approved Construction Item 12 of the agenda of the Department of Budget and Procurement, covering the following expenditures by the State Department of Public Welfare:

General Construction Loan of 1958			
Construction of central storage shed at	Item 63	List 21	\$549.81
Boys' Forestry Camp, Green Ridge	Item 63	List 23	249.17

3. Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract by the State Department of Public Welfare, with payment to be made from the funds indicated:

General Construction Loan of 1958, Item 63	
Kolb's Supply Center, for installation of heating system and electrical work at the Storage Warehouse and Office at Boys' Forestry Camp, Green Ridge. (14-A)	\$2,249.00

STATE EMPLOYEES:

1. See: Commissioner of Personnel, of these minutes.
2. See: Executive Department, of these minutes.
3. See: State Department of Health, of these minutes.

(Cont'd.)

(State Employees)

4. See: State Retirement Systems, of these minutes.
5. See: State Roads Commission, of these minutes.
6. Sick Leave Requests:

- a. At the request of Boys' Village of Maryland, the Board approved (after study of the report received from the Medical Director - Commissioner of Personnel) a further extension of sick leave for James O. Waters, Farmer, for a period of three months from December 3, 1958, if that much time is necessary.
- b. At the request of the Department of Employment Security, the Board approved an extension of sick leave in the case of Miss Ruth Price, Claims Specialist, Department of Employment Security at the Salisbury Office, for a period of three months from October 27, 1958, if that much time is necessary.
- c. At the request of the Department of Motor Vehicles, and after a study of a medical report by Dr. Philip D. Flynn, 11 E. Chase Street, Baltimore, Maryland, the Board approved a second extension of sick leave for Mrs. Helen B. Hufnagel, Principal Clerk, Financial Responsibility Division, Department of Motor Vehicles, until February 10, 1959. This is the maximum leave which it possible for the Board to grant in this case, since her illness began on February 10, 1958, and extensions of sick leave may not exceed one year from the date on which an illness begins.
- d. The Board was unable to approve the request of the Superintendent of Prisons, Department of Correction for an extension of sick leave in the case of Walter D. Stahl, Custodial Officer 11, Maryland House of Correction. The illness began on December 4, 1957, and extensions of sick leave may not exceed one year from the date on which an illness begins. It is understood that this employee will be retired from State service on January 1, 1959.

STATE OFFICE BUILDINGS:

1. Mr. James J. O'Donnell, Department of Public Improvements, was requested by the Board to investigate the feasibility of locating the State Law Department in the old State Roads Building at 108 East Lexington Street, Baltimore, which has currently been ear-marked for the Workmen's Compensation Commission, and to report the result of this investigation at its January, 1959, meeting.
2. The matter of parking by others than State personnel in the State parking areas in Annapolis was referred to Mr. James J. O'Donnell, Department of Public Improvement, for his recommendations.
3. Mr. James G. Rennie, Director, Department of Budget and Procurement, was authorized by the Board to execute Appointing Authority's Report on Probationary Employee for Mr. Henry C. Evans, Building, Engineer, State Office Building.
4. The Board approved Construction Item 11 of the agenda of the Department of Budget and Procurement, covering the following expenditures for the State Office Building - Annapolis.

General Construction Loan of 1952

For the purpose of acquiring a site and erecting			
and equipping a new State Office Building in	Item 2	List 56	\$161.00
Annapolis	Item 2	List 57	31.36

5. State Office Building - Baltimore

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts, with payment to be made from the funds indicated:

Blake Construction Company, Inc., for Change Order #15 to contract for Construction of the State Office Buildings in Baltimore. This change order covers the miscellaneous partition and space rearrangements for the Department of Health. (38) \$26,541.57

Budget Program 10.01.01.58-58	\$ 8,000.00
Budget Program 10.01.03.58-58	5,000.00
Budget Program 10.01.04.58-58	380.24
Budget Program 10.01.01.01-08	13,161.33

Original contract was approved in Item 8 of agenda of Department of Public Improvements of February 11, 1957. Fee is applicable to Fisher, Nes, Campbell & Associates-The L.P. Kookken Company. 1,619.76

Budget Program 10.01.04.58-58.

(Cont'd.)

(State Office Buildings)

General Construction Loan of 1952, Item 1

Donald M. Philbin, Field Engineer 1 (Mechanical) - salary for period from December 24, 1958 to June 23, 1959 inclusive (26 weeks at \$250.00 bi-weekly) (3-A)	\$3,250.00
Employer's share of Social Security, based on rate of 2½%	81.25

Fisher, Nes, Campbell & Associates-The L. P. Kookken Company, Architect-Engineers - services rendered for various revisions (3-B)	1,968.00
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Baltimore Gas & Electric Company (3-C)	
Minimum charge on gas for boiler house-Sept. 19 to Oct. 21, 1958	1.25
Service from October 21 to November 20, 1958	2.59

Eastern Window Shade Company, for furnishing and installing "Star" Venetian Blinds for the Main Office Building and the State Roads Building. Fee is applicable To Fisher, Nes, Campbell & Associates-The L. P. Kookken Company (31-A)	24,200.00
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Blake Construction Company, Inc. for Change Order #14 to contract for construction of the State Office Buildings in Baltimore. Fee is applicable to Fisher, Nes, Campbell & Associates -The L. P. Kookken Company. Original contract approved in Item 8 of agenda of Department of Public Improvements of February 11, 1957. (31-B)	16,425.84
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STATE PROPERTY:

Upon the recommendation of the Department of Budget and Procurement, the Board approved disposal of the following State property no longer required in connection with the conduct of the State's business:

Barrett School for Girls-motor vehicle	\$ 200.00
Boys' Village of Maryland-motor vehicle	378.00
Department of Budget and Procurement-motor vehicle	1,100.00
Comptroller of the Treasury-motor vehicles and office equipment	5,176.30
Maryland House of Correction-motor vehicle and livestock	468.63
Crownsville State Hospital-motor vehicle	275.00
Eastern Shore State Hospital-livestock	22.94
Department of Game and Inland Fish-confiscated guns	403.00
Military Department-motor vehicle	550.00
Mt. Wilson State Hospital-motor vehicle and livestock	522.40
Public Service Commission-office equipment	175.00
State Department of Public Welfare-motor vehicles	700.00
Maryland State Reformatory for Males-livestock and motor vehicle	1,872.74
Maryland State Reformatory For Women-motor vehicle	657.00
State Roads Commission-office and road equipment and scrap	6,788.71
Rosewood State Training School-livestock	135.78
St. Mary's Seminary Junior College-motor vehicle	150.00
Spring Grove State Hospital-office, laboratory and farm equipment, motor vehicle and scrap	2,408.11
Department of Tidewater Fisheries-motor vehicles	1,499.34
Maryland Traffic Safety Commission-motor vehicle	707.00
University Hospital-laboratory equipment	151.00
University of Maryland-motor vehicle	1,045.00
State Use Industries-shop equipment	100.00
Water Pollution Control Commission-motor vehicle	600.00
Crownsville State Hospital-livestock	2,172.31
Eastern Shore State Hospital-scrap	99.90
Department of Game and Inland Fish-office and farm equipment	60.00
Henryton State Hospital-livestock	1,177.77
Mt. Wilson State Hospital-livestock	510.63
Maryland Veterans' Commission-office equipment	22.50
Victor Cullen State Hospital-livestock	190.52

State Department of Health - removal from inventory, dismantle and junk one 3-tier Vulcan bake oven which was condemned at Deer's Head State Hospital. Junk dealers in Salisbury have been contacted but are not interested. Usuable parts will be salvaged and the rest hauled to a dump.

State Department of Health - removal from inventory of Victor Cullen State Hospital two Brenkert Enarc movie projectors (35 mm) and related equipment, which

(Cont'd.)

(State Property)

have been turned over to Crownsville State Hospital on an inventory transfer basis.

Administrator of Loan Laws - removal from inventory and transfer to Montebello State Hospital two (2) surplus window air conditioners, which are not in operating condition.

Department of Mental Hygiene - request for permission to remove from the inventory of Crownsville State Hospital and dispose of as junk surplus electric ovens, ranges, grills, etc., which are unfit for use and have been stripped of all usable parts.

Morgan State College - removal from inventory and conversion of an old Presto Recorder (Type K7, Serial No. 404) to a public address system for a lectern. Agreeable to engineer of the Department of Budget and Procurement.

Maryland Penitentiary - removal from inventory of one 1953 Chevrolet suburban (Serial No. H53B-009608) which was totally wrecked in an accident. The chassis will be used to build a trailer for the farm at the Poplar Hill Correctional Camp and the motor dismantled and sold as junk.

Maryland Penitentiary - removal from inventory and transfer to Patuxent Institution of one Westinghouse air compressor on an inventory transfer basis.

Commissioner of Personnel - removal from inventory and junk one Appollo stop watch which is broken and beyond repair.

Department of Maryland State Police - removal from inventory and donate to the St. Mary's County Office of Civil Defense one radio house, which is surplus since the department's radio equipment has been moved into a new radio shop.

State Department of Public Welfare - removal from inventory of Montgomery County Welfare Board and junk several broken items of equipment.

State Department of Public Welfare - removal from inventory of Green Ridge Boys' Forestry Camp and destruction of a large supply of broken, unsalable wooden dressers, and removal from inventory of one Read vertical mixer (#26656) which has been turned over to the Maryland State Reformatory for Males on an inventory transfer basis.

STATE RECORDS:

The Board approved the following records retention schedules, under the provisions of Chapter 436 of the Acts of 1953, which had been submitted by the Hall of Records.

Baltimore City Police Department	No. 335
Central Licensing Office	No. 336

STATE RETIREMENT SYSTEMS:

1. A report was made to the Board by Mr. Hooper S. Miles, State Treasurer, on the work being done by the Investment Committee. He reported that they are taking their responsibility very seriously and are doing an excellent piece of work. He believes this will be of tremendous help to the Retirement Systems in the future, and Mr. Tawes agreed with him.
2. Mr. Rennie submitted to the Board the following request from the Director of the State Retirement Systems:

"The salary scale for the Investment Administrator allowed in the 1959 Budget was \$7864-\$9434 per year. The Boards could not obtain the services of a competent person at this rate of pay. It is, therefore, requested that increase to the scale of \$10,160-\$12,190 for the Investment Administrator be submitted to the Board of Public Works for approval as an emergency situation under the provisions of Section 27 of Article 64A of the Annotated Code.

"Since the appointment of the Investment Administrator would not be effective until December 1st, which would include seven (7) months of salary within the fiscal year 1959, there would be sufficient funds available in the 1959 appropriation to pay this requested salary scale of \$10,160-\$12,190."

This request was approved by the Board.

(Cont'd.)

STATE ROADS COMMISSION:

1. Mrs. Bartlett presented the following request received from the Chairman of the State Roads Commission, dated November 13, 1958:

"We have recently set up a Real Estate Department in the State Roads Commission to look after the property acquired in our roads program. This work has been handled in our Right of Way Division but, due to the volume and scope of our current operations, it was deemed advisable to establish a separate section for this purpose. This new group is responsible for managing and protecting all of our properties prior to construction and of disposing of all excess properties after construction is completed. This should be of tremendous help in minimizing land acquisition costs.

"In this connection, the Commissioner of Personnel has been requested to establish the classification of Property Agent. This new position is urgently needed and we ask that this classification request be approved as an emergency measure so that the Standard Salary Board could set a proper salary scale."

After due consideration, the Board approved this request that this matter be considered as an emergency measure so that the Standard Salary Board may review the matter and set a proper salary scale for the classification of Property Agent.

2. Mrs. Bartlett reported to the Board settlements for windstorm damage which have been agreed upon in the following cases:

June 13, 1958 - involving a frame storage shed on the former James W. Barnes Property, Item No. 38060, Contract No. F-508-8-720, located on the north side of Maryland Route 550, south of Woodsboro, Maryland. \$200.00

April 59, 1959 - involving New State Roads Building located on Howard Street, Baltimore, Maryland \$240.85

3. Mrs. Bartlett presented to the Board the following deeds executed by the Board since the last meeting:

Deed under which the State Roads Commission conveys unto Willard Eugene Rice and JoAnn Yvonne Rice, his wife, parcel of land containing approximately 0.09 acres of land, together with the improvement thereon, the former Mary Hammersmith Property, Item #41853, Contract A-452-2-620, in Allegany County, pursuant to the Commission's action of July 10, 1958, accepting offer in the amount of \$3,500 submitted by Mr. Rice for the purchase of excess land and improvement on this property.

Deed under which the State Roads Commission conveys unto John G. Olson and Mildred R. Olson, his wife, of Montgomery County, Maryland, parcel of land lying in that county. This conveyance is in accordance with the terms of the John G. Olson option (R/W Item #41438) on relocation of U.S. Route 240, Contract M-485-16-320, under which it was agreed the Commission would convey all right, title and interest acquired from Margaret H. Gardner to that parcel of land remaining in Lot 48, Block C of The Wheel of Fortune Subdivision, and lying west of the State Roads Commission's right of way.

Deed under which the State Roads Commission conveys unto the Baltimore and Ohio Railroad Company all right, title and interest to land in Garrett County, Maryland (R/W Item 35983) Contract G-277-2-620, as more fully described in said deed. This conveyance is in accordance with the terms of an agreement dated October 19, 1955, between the State Roads Commission and the Baltimore and Ohio Railroad Company, wherein it was agreed to eliminate the present grade crossing of Maryland Route 135 by abandoning and barricading, and to convey to grantee all such right, title and interest in and to said grade crossing.

These deeds were formally approved by the Board.

STATE TOBACCO WAREHOUSE:

Upon the recommendation of the Department of Public Improvements, the Board Approved award of the following contract by the State Tobacco Warehouse, with payment to be made from the funds indicated:

General Elevator Co, for service contract covering five elevators in Warehouse A, Warehouse C and Warehouse D, including semi-monthly inspection for one year (34)

Budget Program 09.12.00.01-08	\$1,245.00 - 1959 Budget	
Budget Program 09.12.00.01.08	645.00 - 1960 Budget	Total \$1,890.00

STATE TREASURER:

The Board approved the following report which had been submitted by the State Treasurer to Mrs. Bartlett:

November 28, 1958 - Collection of \$2,700,000 United States Treasury Bills, due 11/28/58, held for the State Roads Commission-State Highway Construction Bond-Sinking Fund, with \$2,689,209.00 representing the original cost and \$10,791.00 the interest.

SUPERINTENDENT OF PUBLIC BUILDINGS AND GROUNDS:

1. At the Board of Public Works meeting of November 12, 1958, the matter of the removal or lowering of the brick wall around the Old Armory Building in Annapolis at the corner of Bladen and Carroll Streets, as a safety measure, was considered, and referred to Mr. James J. O'Donnell, Director, Department of Public Improvements, for investigation.

At today's meeting Mr. O'Donnell reported verbally to the Board that he had found this work could be accomplished at an expenditure of from \$1,000 to \$2,000, depending upon the scope decided upon. The Board was unwilling to provide money out of the General Emergency Fund for this purpose and Mr. O'Donnell suggested that consideration be given to doing some of the work in improving the sight angle of the wall at the same time as any renovations of the Old Armory are accomplished. The Board was agreeable to this, and at such time as any renovation work for the Old Armory is bid an attempt will be made to include in it modifications and changes to the wall at the intersection of Bladen and Carroll Streets in order to eliminate the sight line hazard.

2. The Board approved Item 4-C of the agenda of the Department of Public Improvements, which item is quoted below:

"Reference is made to Item 1-B of this Department's Agenda of November 12, 1958, reporting Change Order # 13 to contract with Lawrence Plumbing & Heating, Inc. In the change order, it was reported that the CREDIT of \$725.00 should revert to Item 1, General Construction Loan of 1957; it is now requested that the authorization be cancelled, and that the CREDIT of \$725.00 revert to Item 5, General Construction Loan of 1955."

3. Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by the Superintendent of Public Buildings and Grounds:

Lawrence Plumbing & Heating, Inc., for Change Order #17 to contract for Improvements to Heating System in the State House and Court of Appeals Building. The change order covers two items: (1) The hook-up of laboratory equipment in the State Office Building for the Board of Natural Resources, (4-F) Original contract-item 38-agenda 10-14-57 \$ 90.00
(2) The installation of a new pump in Court of Appeals Building 453.75
\$ 90.00 Item 2, General Construction Loan of 1952
453.75 Item 1, General Construction Loan of 1957

Budget Program 06.16.00.02-08

Blair Brothers, for Change Order #1 to contract for Interior Painting, Decorating, etc., in New Section of the State House. Original contract approved in Item 53 of agenda of the Department of Public Improvements of October 28, 1958. (4-B) \$1,676.00

General Construction Loan of 1955, Item 5

Willard Construction Company, Inc., for Fire Protection to ceiling and storage area, basement, Old Section of State House (4-A) \$3,565.00

General Construction Loan of 1957, Item 1

Lawrence Plumbing & Heating, Inc., for Change Order #15 to contract for Improvements to Heating System in the State House and Court of Appeals Building. Original contract approved as Item 38 of the agenda of Department of Public Improvements of October 14, 1957 (4-D) \$1,981.10

Lawrence Plumbing & Heating, Inc., for Change Order #18 to above contract. (36) \$6,680.00

General Construction Loan of 1957, Item 3

Lawrence Plumbing & Heating, Inc., for Change Order #16 to above contract. (4-E) \$175.00

(Cont'd.)

UNIVERSITY OF MARYLAND:

1. See: General Emergency Fund, of these minutes, relative to National Defense Education Act.
2. Mrs. Bartlett reported that a revision has been made in the amount of Fire Loss (751-17) - March 13, 1958 - University Hospital. The amount was originally reported as \$120.04 and is now revised to \$160.04.
3. Mrs. Bartlett reported fire loss settlement of \$665.00, ^{for fire} which occurred on April 20, 1958, in Symons Hall, University of Maryland, College Park.
4. Mrs. Bartlett reported fire loss settlement of \$905.32, for fire which occurred on July 8, 1958, at building near the Wind Tunnel, University of Maryland, College Park.
5. Mrs. Bartlett submitted to the Board, for approval and execution, Deed of Right-of-Way between the University of Maryland and the Washington Suburban Sanitary Commission, whereby the Commission is granted the right to extend an existing trunk sewer line through an undeveloped area of the University of Maryland-College Park Campus for approximately one-half mile.

This deed was approved and executed by the Board.

6. The Board approved Construction Item 19 of the agenda of the Department of Budget and Procurement covering the following expenditures by the University of Maryland:

General Construction Loan of 1955

Equipment for journalism building (College Park)	Item 148	List 116	\$254.00
Fire protection (College Park)	Item 149	List 106	510.34

General Construction Loan of 1957

Equipment for library (College Park)	Item 150	List 68	138.50
Equipment for pharmacy Building (Baltimore)	Item 152	List 103	1,732.50
	Item 152	List 114	208.33
	Item 152	List 121	2,689.00

General Construction Loan of 1958

Equipment for two men's and two women's dormitories (College Park)	Item 121	List 102	203.28
	Item 121	List 109	8,012.70
	Item 121	List 112	225.78

Baltimore:

7. Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by the University of Maryland, Baltimore, with payment to be made from the funds indicated:

General Construction Loan of 1956, Item 159

Baltimore Contractors, Inc., for Change Order #2 to contract for Construction of the Medical Sciences Library. Fee is applicable to John Carroll Dunn. Original contract approved in Item 83 of agenda of Department of Public Improvements of June 9, 1958. (6-A)	\$4,821.24
Green Associates, Inc., for engineering services in connection with the Medical-Sciences Library. (6-B)	1,923.24

College Park:

8. Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by the University of Maryland, College Park, with payment to be made from the funds indicated:

General Construction Loan of 1956, Item 149 (33)

Chesapeake & Potomac Telephone Company, installation of outside weatherproof telephone stations at 30 locations all connected with the central telephone switchboard for "Fire Protection".	\$768.00
This system will incur a monthly service charge estimated at \$167.30 which will be included in the budget of the University.	

General Construction Loan of 1957, Item 147

Dorset Contracting, Inc., for Change Order #1 to contract for Construction of Dorchester Hall. Fee is applicable to Johannes & Murray. Original contract approved in Item 9-C of agenda of Department of Public Improvements of December 16, 1957. (5-G)	\$1,250.66
C. A. Speake - adjustment in salary (approved at \$5,000.00- Item 61 of agenda of Department of Public Improvements on March 10, 1958) resulting in a reduction of \$899.37 - to be <u>reverted</u> (5-E)	\$899.37

General Construction Loan of 1957, Item 148

American Plate Glass Company, for Change Order #2 to contract for	
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(Cont'd.)

(University of Maryland)

glass and glazing work in connection with Construction of Cecil Hall. Fee is applicable to Walton and Madden. Original contract approved in Item 36-A of agenda of the Department of Public Improvements of June 9, 1958. (5-B)

\$18.00

General Construction Loan of 1957, Item 148

C. A. Speake - salary in addition to that approved as Item 61 of the agenda of Department of Public Improvements of March 10, 1958, to more accurately reflect the work done on the projects by this inspector. (5-D)

\$913.62

9. The Board approved items on the agenda of the Department of Public Improvements relative to the University of Maryland, College Park, as follows:

Item 5A - "Reference is made to Item 55-A of this Department's Agenda of July 14, 1958, wherein authorization was granted for Addition to the Second Floor of Annapolis Hall under the supervision of the Physical Plant Department, and to the estimate therein for masonry work in the amount of \$4,000.00. For the construction of Cecil Hall Dormitory bids were solicited for masonry work, and the low bidder at that time was A. Myron Cowell, Inc. This contractor was at work on Cecil Hall when the authorization was granted to proceed with Annapolis Hall, and agreed to undertake the masonry work on the Annapolis Hall project for a sum not to exceed \$4,000.00 on a time-and material basis, plus 5% overhead and 10% profit. Approval is requested for execution of contract with A. Myron Cowell, Inc., for the masonry work on the Annapolis Hall Addition in an amount not to exceed \$4,000.00. Director, Physical Plant Department to sign the contract. Fee is applicable to Johannes and Murray.

"The actual cost of the masonry work referred to above was \$3,978.00, which sum was paid to the Contractor from the Operating Fund of the Physical Plant Department. Approval is hereby requested for reimbursement of the Operating Fund of the Physical Plant Department in the amount of \$3,978.00 from Item 122, General Construction Loan of 1958, "Addition to Second Floor of Annapolis Hall. .". The reason for handling the project in this manner, rather than preparing a specification and securing competitive bids, was the necessity for completing the accommodations for 60 men in this building prior to the opening of the Fall semester."

Item 5-C - "Reference is made to the following: Item 1-B of this Department's Agenda of March 10, 1958; Item 5 of the Agenda of June 9, 1958; Item 22-C of the Agenda of August 18, 1958; and Item 19-D of the Agenda of October 28, 1958. These items authorized allocations against Item 148, General Construction Loan of 1957 for payment of carpentry and common labor in connection with the Construction of Cecil Hall. The University has now requested that an additional \$1,129.71 from Item 148, General Construction Loan of 1957 be allocated for the same purpose."

Item 5-F- "Reference is made to Item 6-B of this Department's Agenda of August 12, 1958, wherein an allocation of \$12,000.00 was approved from Item 122, General Construction Loan of 1958 for supervision, carpentry and common labor in connection with the Addition to the Second Floor of Annapolis Hall. Approval is requested now for the allocation of an additional \$229.40 from Item 122, General Construction Loan of 1958 for supervision, carpentry and common labor.

WESTERN MARYLAND STATE HOSPITAL:

The Board approved Construction Item 5 of the agenda of the Department of Budget and Procurement covering the following expenditures by Western Maryland State Hospital:

Chronic Disease Hospitals-Hagerstown

General Construction Loan of 1952

Purchase of equipment for new hospital

Item 23A List 169 \$225.98

Item 23A List 172 32.50

Item 23A List 173 915.95

Class 2 and 3 equipment for hospital

Item 23B List 170 94.52

Purchase of class 1 and 2 equipment

Item 23D List 174 80.10

DEPARTMENT OF FORESTS & PARKS:

16- The Board approved expenditure made by the Department of Forests and Parks from the General Construction Loan of 1956-Item 37-2, in the amount of \$20.00, in connection with bill of Donald W. Powers for preparing deeds in connection with the acquisition of the properties of Ida A. G. Monk and husband; Jack Plotkin & Fannye Plotkin, Heirs of Abraham Plotkin (authorized 10-38-58), and submitted on Lists 135 and 136.

17- Mrs. Bartlett advised the Board of fire loss settlements which had been agreed upon for the Department of Forests and Parks, as follows:

June 11, 1958	\$266.46	Shelter #47, Hollofield Area, Patapsco.
June 5, 1958	174.50	Gambrill State Park, Concession Building.

DEPARTMENT OF MARYLAND STATE POLICE:

2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by the Department of Maryland State Police, with payment to be made from the funds indicated:

Budget Program 3-07.05-00.03-08 --

J. Russell Summers, for emergency work on pump at Easton Barracks. No fee. (30-A)	\$197.50
N. & K. Trenching Service, for additional dry-well pit for sewerage system at Rockville Post. No fee. (30-C)	250.00
H. W. Crider and Son, for emergency repairs at Rockville. (30-F)	20.65
J. Frank Patchett & Son, for relocation of heaters in Communications Room and Garage at Easton Barracks. (30-G)	66.50

Budget Program 3-07.05.00.07-14 --

Charles Ireland, for relocating 154' radio tower at Waterloo. (30-D)	685.00
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General Construction Loan of 1957-Item 14 --

C. Ray Ott, for use of backhoe for exploratory excavation at new Northeast Police Barracks for sewage disposal system. (30-B)	50.00
Artesian Well Drilling Co., for Change Order #1 to contract approved Oct. 28, 1958, for deep water well at Northeast Barracks site. No fee. (30-E)	304.83

GENERAL EMERGENCY FUND:

1- Mrs. Bartlett brought to the attention of the Board a letter received from Morgan State College, dated November 13, 1958, requesting an allocation of \$1,000.00 from the General Emergency Fund to take care of that institution's requirements in connection with the State's participation in the National Defense Education Act of 1958, which is designed to help needy, deserving students enter schools and go into teaching as a career, and to help individual states in widening their science, Mathematics and language courses, providing additional guidance to students, vocational programs and statistical services.

Also submitted by Mrs. Bartlett were letters from the University of Maryland and the State Department of Education, setting forth the tentative requirements of those agencies under this legislation, these letters being dated December 6, 1958, and December 11, 1958, respectively.

Mr. Rennie stated that he was entirely familiar with the matter, as it would be necessary for funds to be included in the budget to be submitted to the 1959 Session of the General Assembly if the State of Maryland is to participate in this federal program for providing funds to institutions of higher education for students, and more particularly "Title II" of the Act, and he presented information to the Board which had been submitted to him in the matter.

After a discussion of the subject, the Board approved an allotment of \$3,000.00 from the General Emergency Fund for the current fiscal year, for the State's participation in the National Defense Education Act of 1958, under "Title II-Loans to Students" only, with Mr. Rennie to handle the details for the distribution of this allotment of funds.

2- The Board approved recommendation of the State Comptroller's Office, dated December 9, 1958, that \$21,545.87 be transferred from the General Emergency Fund to the budget of the Board of Public Works, being Budget Program 06.03.00.10-12 - Workmen's Compensation Premium account, in order that sufficient funds might be available to cover invoice in the amount of \$174,367.87 received from the State Accident Fund, for coverage on State Employees.

(General Emergency Fund)

- 3- Upon the recommendation of Mr. Rennie, the Board approved the following allotments from the General Emergency Fund:

Boys' Village of Maryland - \$2,667.94, to cover part of the cost of a new induced draft fan in the central heating system, pending determination later in the year of the availability of funds within the school's budget.

Department of Geology, Mines & Water Resources - \$7,500.00, maximum, to pay for the printing of Anne Arundel County topographic maps and Bulletin 22 on the Water Resources of Carroll and Frederick Counties, this being an estimated amount, and the final amount to be determined upon receipt of the actual invoices.

Public Service Commission - \$1,212.00, to pay the State's share in the fee of the Roberts Organization for services requested by People's Counsel in connection with proceedings recently before the commission, involving the proposal of the Baltimore Transit Company to increase fares.

ADJOURNMENT:

There being no further business, the meeting was adjourned.

Margaret H. Bartlett
Administrative Assistant to Mr. Joseph
O'C. McCusker, former Secretary to the
Board of Public Works.

✓ BONDS:

Report of the payment of \$716.70 to cover expenses in connection with issuance of the State of Maryland Bonds, with break-down as follows:

General Public School Construction Loan of 1956	\$189.14
State Office Building Loan of 1956	237.94
General Construction Loan of 1957	255.58
Maryland Port Authority Loan of 1959	34.04

with individual payments having been made to:

Bond Buyer	\$431.20
A. S. Abell Co.	155.75
The Baltimore News Post	129.75

Margaret H. Bartlett
ADMINISTRATIVE ASSISTANT
Dated: November 3, 1960

